

## UNBC JOINT HEALTH & SAFETY COMMITTEE

July 25, 2024

**\*\*Zoom Meeting\*\* 11:00am to 12:00pm**

**Participants:**

**Scott McMillan**, (Employer Rep)- Chair  
**Tina Fraser** (Faculty Employee Rep 1) Co-Chair  
**Twylla Hamelin**, (Employer Rep)  
**Shauna LaTosky** (Faculty Employee Rep 2)  
**April Tod**, (CUPE Employee Rep 1)  
**Ron Camp II**, (Employer Rep)

**Committee Resource:**

**Jordan Wilbey**, Chemical, Radiation & Bio Safety Officer  
**Kaila Fadock**, (Positional Resource)  
**Thya Warren** – (OHS Safety Officer) & temp Recording Secretary (July)

**Absent:**

**Marlene Cannon**, (Employer Rep) *Alternate*  
**Debbie Roberts**, (Employer Rep)  
*Vacant*, (Employer Rep) *Alternate*  
*vacant*, (Employer Rep) *Alternate*  
**Jennifer Dawson**, (Employer Rep)  
**Saphida Migabo**, (Faculty Employee Rep) *Alternate*  
**Siraj ul Islam**, (Faculty Employee Rep) *Alternate 2*

Thya: As apart of the Safety team, we really rely on how important our JOHSC is for passing these kinds of processes. When we have the support of the committee, it makes it easier to get things done.

## **F. Incident Report Summaries**

### **f.1) Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott**

worker went to the hospital.

it checked out.

We have over 2400 safe app subscribers! 32 new subscribers this month.

### **f.2) Review of Respect in the Workplace Investigation Statistics- Tina/Scott**

We have been putting on workshops in the past, are we still utilizing Work Safe?

Scott: They are available, and we can certainly still bring them in.

Tina: It would be a good idea to have training once a year. It used to be around September/October.

Scott: It is in the package for orientation and for regular safety training that HR has on the website. It might not be as current. It is a great way to push the message out.

April: There are two new training modules coming out around IT privacy awareness and safety privacy. That might be a good topic for the newsletter. It might be a great time to refresh doing all of the courses.

Scott: There is one new respect workplace investigation from HR.

## **G. Inspection Updates**

### **g.1) Building Inspection Updates – Scott**

Scott- Forestry Lab inspections.

- Thya: most of the inspections do look good. (shared inspections with the group). There are some things that do need addressing. The fume hoods are being used as storage. (These inspection reports include pictures that are available in the Teams folder)
- There is shelving that is not secured (See pictures in reports). A TMA has been put in to get the shelves secured.

There are some inspections that do need to be tidied up. When we send out inspections, you may or may not have notes to add on. You can go in and look at these inspections at any time. Pictures are always a great way to showcase these as well.

Library July 10<sup>th</sup>. Went through the report and pictures with the committee. There is some shelving that needs to be geJuW\*nBT/F3 1@04ctures wt



**ACTION ITEMS**

<b>Item #</b>	<b>Description</b>	<b>Who</b>	<b>Action</b>
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety O1(C)6(a)4(mpu)5(s)	