



Wuikinuxv Nation

Oweekeno Village, Rivers Inlet, c/o Bag 3500
Port Hardy, BC, V0N 2P0
Administration Office Phone: (250) 949-8625
Administration Fax: (250) 949-7105

Job Title: Summer Recreation Coordinator

Reports to: Education Coordinator

Location: Rivers Inlet, BC, Wuikinuxv Nation

Employment Type: Seasonal (Summer)

Compensation: \$30/hour

Travel and Accommodations: Provided

Job Summary:

The Summer Recreation Coordinator will oversee and facilitate recreational activities and events for community members, particularly children and families, in a remote First Nation community during the summer season. This position involves planning, organizing, and delivering a wide range of outdoor, educational, social and cultural programs that promote wellness, cultural enrichment, and community engagement. The role will require strong interpersonal skills, the ability to work independently, and cultural sensitivity. Travel and accommodations are provided for the duration of the contract.

Key Responsibilities:

1. Program Planning and Delivery:

- Develop and deliver diverse recreational programs, such as sports, arts and crafts, cultural activities, outdoor excursions, and educational workshops.
- Ensure activities are age-appropriate, culturally relevant, and tailored to the interests and needs of the local community.
- Coordinate special events such as community festivals, sports tournaments, and field trips.
- Encourage participation by community members of all ages, including youth, adults, and elders, to foster intergenerational connections.
- Create a weekly schedule of activities and ensure all supplies, equipment, and resources are available.

2. Cultural Sensitivity and Community Engagement: ~~also~~ Promote traditional knowledge through story activities, and other community-based initiatives.

- Build positive relationships with community members to create a welcoming and inclusive atmosphere for all participants.

3. Safety and Compliance:

- Implement and enforce safety measures to protect participants during all recreational activities.
- Ensure that facilities and equipment are safe and well-maintained, reporting any issues promptly.

- Cultural sensitivity and respect for Indigenous traditions, values, and customs.
- Strong problem-solving skills and the ability to remain calm under pressure.
- First aid and CPR certification, or the ability to obtain certification prior to starting.

Physical Requirements:

- Ability to work in varying weather conditions and be physically active for long periods.
- Ability to lift and carry recreational equipment, up to 50 pounds.
- Comfortable with outdoor and field-based activities, including leading hikes, sports, and games.

Working Conditions:

- The position is seasonal, typically running from April 28 to August 31.
- The role is based in a remote First Nation community. Travel to and from the community will be provided by the employer, including transportation and