

4. **Green Fund Administrative Process** D Claus, D Smyth
 - Following on year of Green Fund submission, it has become clear that there is a need to establish an accounting structure for the purpose of tracking all Green Fund project expenditures and ensuring that all University purchasing policies and procedures are being met.
 - A Green Fund accounting proposal was presented (see attached) and will be brought to the Purchasing and Finance Departments for feedback.

5. **STARS Update** (information) – D Claus, D Smyth, K Aben
 - STARS data collection is still underway
 - Some data has been entered into the online reporting tool
 - With the establishment of the Green Teaching Working Group further progress will be made on the Teaching and Research sub-section of STARS

6. **Roundtable** (information) – All members
 - The final Year of Science Forests and Carbon Workshop will be held in Quesnel
 - PICS Director will be visiting UNBC on June 10
 - PICS will be sponsoring 5 students to attend the International Student Energy Summit in Vancouver on June 9-11
 - Climate Action Secretariat has given approval to go ahead with a carbon sequestration offset project; this will be a great first project for the Carbon Neutral Working Group
 - An Energy Policy has been sent to PEC and a Strategic Energy Management Plan will be presented on Monday June 6
 - UNBC will be testing several hand dryers in various locations on campus; the dryers will