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**Present:**

E. Annis, K. Beeler, R. Berthiaume, M. Blouw, H. Brunt (Vice-Chair), B. Burkinshaw, S. Cochran, R. Ellis, H. Heath, D. Hemingway, C. Hurtubise, K. Hutchings, C. Jago (Chair), E. Jensen, E. Kinghorn, M. Mandy, R. Matheson, B. McGill, P. Montgomery, D. O'Bryan, C. Opio, E. Prkachin, D. Procter, J. Randall, E. Rapaport, L. Sahaydak, M. Sherstobitoff, B. Simard, M. Stephens, S. Wilson

**Regrets:**

S. Beeler, T. Binnema, C. Brown, D. Ditto, A. Espíritu, A. Fredeen, W. Morrison, K. Naziripour, A. Nussbaumer, D. Nyce, K. Penner, F. Rahemtulla, S. Scholefield, R. Tait

**Non-voting members present:**

J.DeGrace (Secretary), S. McIntyre

**Guests:**

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The meeting commenced at 3:35 p.m.

**1.0 S-200510.01**

**Approval of the Agenda**

Mandy/Hemingway

That the Agenda for the November 9, 2005 Public Session of Senate be approved as presented.

CARRIED.

**2.0 Approval of the Minutes:**

**S-200510.02**

**Approval of the Minutes of the October 12, 2005 Public Session**

Hurtubise/Ellis

That the Minutes of the Public Session of Senate of October 14, 2005 be approved as presented.

CARRIED.

**3.0 Business Arising from Previous Meetings of Senate**

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None.

#### **4.0 President's Report**

President Jago called attention to the Institutional Planning report, "Responding to British Columbia's Changing Post-Secondary Environment," which had been included in Senators' pre-meeting packages. In particular he referred to the planning priorities which would be addressed by President's council for report to Senate and the Board of Governors in the fall of 2006:

- Academic program review and development, and their linkage to research priorities and strategic planning
- Capital planning (the Five Year Capital Plan)
- Quality of student life
- Quality of faculty and staff work life
- UNBC as a multi-campus university
- Comprehensive campaign development
- Alumni relations

#### **5.0 Report of the Vice-President (Academic) and Provost**

Dr. Brunt reported that FTE registrations at the University were about 2.7 per cent below

## 6.0 Question Period

Dr. Jensen asked what activities were taking place to respond to space allocation problems in the University. Dr. Jago said that, for the present, space assignments were directed through Assistant Director of Facilities Shelley Rennick. The Space committee would be meeting the following week, he said, and shortly moves to the new downtown (BMO Centre) bui08c5ismb woc5ismul6(d ba8c5ismntho5ismnctre)5.8(d)-3(.16 )J/T8 1 T-f3.5928 -155497

- a. **Plagiarism:** Plagiarism occurs when a student submits or presents work of another person in such a manner as to lead the reader to believe that it is the student's original work; self-plagiarism is the submission of work previously submitted for academic credit without prior approval of the current course instructor. is "the act of using and passing off as one's own the ideas or writings of another" (The American Heritage College Dictionary 1044). It This offense includes submitting the work of another, and using citations which have been designed in order to mislead the reader as to the nature or authenticity of the source.  
Complete plagiarism involves an entire essay or form of creative work of another, from whatever source (including the World Wide Web) being copied and presented as original work. Unless prior written and signed permission is obtained, submitting the same essay, paper or other term work for credit in more than one course constitutes self-plagiarism, a situation similar to complete plagiarism.
- b. **Cheating:** Cheating takes numerous forms and includes but is not limited to the following:  
copying from another student's work or allowing another student to copy from ~~you~~

#### 46. Academic Sanctions

Registration at the University of Northern British Columbia and the right to access the library, specialized equipment or all other academic facilities implies a commitment on the part of a student to use such facilities in accordance with established rules. A student not fulfilling these obligations will have academic sanctions imposed upon him/her.

If a student has been found guilty of an academic offense, the student will be subjected to a penalty or penalties appropriate to the offense. Normally, academic offenses will be dealt with in the first instance by the instructor. A range of penalties is described below:

- a. **Reprimand:** This is a written warning to a student from the Instructor, Program Chair or the Dean that the student's behaviour is considered unacceptable to the University.
- b. **Reduction of Grade:** A reduction of grade may be applied to an examination, test, or assignment to which an offense is relevant and will be decided upon by the ~~Program Chair or Dean of the College, in consultation with the Instructor~~ instructor, in consultation as may be appropriate with the Chair or Dean. Policies with respect to regrading and review of assignments or exams are under the direction and purview of the Program Chair.
- c. **Probation ~~or Suspension~~:** In addition to any other penalty which may be applied, a student's Dean may place the student on probation, or may prohibit the student from taking a course or courses, or may ~~suspend a student for up to six consecutive semesters~~

**S-200511.05**

**Postponement of Implementation of Motion S-200503.03 (Changes to Academic Regulation 3 of Undergraduate Calendar—Breadth Requirements)**

Brunt/Hemingway

That, on the recommendation of SCAPP, Senate approve that the implementation of motion S-200503.03 (Changes to Academic Regulation 3 of Undergraduate Calendar—Breadth Requirements) be postponed until September 2007, during which time Senate reconsiders the subject of the UNBC Breadth Requirement in its entirety (effective date: November, 2005).

Dr. Brunt noted that the motion proposed to be postponed for implementation would have required that all Bachelor's students, without exception, be expected to meet the Breadth Requirement beginning with students admitted in 2006. This requirement was potentially causing difficulties in recruiting transfer students, and in addition, regional students had raised the concern that it was not possible for some to meet the breadth requirement because necessary courses simply were not available to them.

CARRIED.

**S-200511.06**

**Approval of Proposed Agreement of Cooperation Between Gakushuin Women's College (Japan) and the University of Northern British Columbia**

That the Agreement of Cooperation between Gakushuin Women's College (Japan) and the University of Northern British Columbia be approved as proposed.

Effective date: September 2005

CARRIED.

**S-200511.07**

**Approval of New Joint Major in Anthropology / Geography**

That the new joint major in Anthropology / Geography be approved as proposed.

Effective date: September 2006

Dr. Brunt noted that no detailed calendar entry proposal accompanied the program proposal. After consultation with the Secretary, he suggested that Senators consider the proposal for approval, after which SCAPP and SCCC could return to Senate with detailed text for information or approval. Alternatively Senators might opt to table the proposal.

Motion: Mandy/Rappaport: that Motion S-200511.07 be tabled.

CARRIED.

**S-200511.08**

**Calendar Description Change — Commerce/School of Business Prerequisite Statement**

Brunt/McGill

That the addition of the prerequisite statement, to the beginning of the course description section for Commerce in the Undergraduate Academic Calendar, be amended by the addition of the following sentence (effective date: September 2005):

Students enrolling in any Commence course with prerequisites are required to have completed all prerequisite courses for that course with a C- or better, or have permission to enroll from the Program Chair.

CARRIED.

**S-200511.09**



**Change to Program Requirements — Northern Studies Major (Deletion of ENSC 308-3 from Stream 3)**

(Brunt/Randall)

That the deletion of ENSC 308-3 Northern Contaminated Environments, from the list of courses in the Northern Studies Program Requirements for the Northern Studies Major, under Stream 3, be approved.

Effective date: September 2005

CARRIED.

**S-200511.13**

**Change to Program Requirements — Northern Studies Major (Deletion of GEOG 411-3 from Stream 3)**

Brunt/Randall

That the deletion of GEOG 411-3 Geomorphology of Northern Communities, from the list of courses in the Northern Studies Program Requirements for the Northern Studies Major, under Stream 3, be approved.

Effective date: September 2005

CARRIED.

**S-200511.14**

**Change to Program Requirements — Northern Studies Major (Addition of GEOG 412-3 to Stream 3)**

Brunt/Randall

That the addition of GEOG 412-3 Geomorphology of Cold Regions, to the list of courses in the Northern Studies Program Requirements for the Northern Studies Major, under Stream 3, be approved.

Effective date: September 2005

CARRIED.

**S-200511.15**

**Change to Program Requirements — Northern Studies Major (Deletion of INTS 340-3 from Stream 3)**

Brunt/Randall

That the deletion of INTS 340-3 Circumpolar North in Global Perspective, from the list of courses in the Northern Studies Program Requirements for the Northern Studies Major, under Stream 3, be approved as proposed.

Effective date: September 2005

CARRIED.

**S-200511.16**

**Change to Program Requirements — Northern Studies Major (Deletion of POLS 315-3 from Stream 1)**

Brunt/Randall

That the deletion of POLS 315-3 Contemporary Issues in the Circumpolar World, from the list of courses in the Northern Studies Program Requirements for the Northern Studies Major, under Stream 1, be approved as proposed.

Effective date: September 2005

CARRIED.

**S-200511.17**

**Change to Program Requirements — Northern Studies Minor (Deletion of ENVS 308-3 from Course List A: The Circumpolar North)**

Brunt/Randall

That the deletion of ENVS 308-3 Northern Environments, from the list of courses in the Northern Studies Program Requirements for the Northern Studies Minor, under Course List A: The Circumpolar North, be approved as proposed.





### 3. Administrative Policies

Unless otherwise stated these policies apply to the criteria listed on subsequent pages.

#### *Admission Awards*

Admission awards are open to students commencing an undergraduate degree program at the University of Northern British Columbia for the first time. To be considered for awards adjudicated on the basis of criteria such as leadership skills and community service, it is recommended that students submit a résumé or curriculum vitae along with a completed Application for Awards to the Awards and Financial Aid office.

New students will be evaluated on their admission average as calculated by the Office of the Registrar. Students who have prior post-secondary experience will be evaluated on the grade point average of their transferable courses as calculated by the Office of the Registrar.

#### *In-course Awards*

Students continuing a course of studies at UNBC should apply for UNBC's scholarships and bursaries; to be considered as well for awards adjudicated on the basis of criteria such as leadership skills and community service, it is recommended that students submit a résumé or curriculum vitae along with a completed Application for Awards to the Awards, Financial Aid, and Student Employment Centre. Unless otherwise stated, in-course awards are available to undergraduate students who have completed a minimum of 18 credit hours (nine credit hours per semester) over the awards year (June 1 – May 31). Applicants are evaluated based on their annual GPA, their calculated grade point average for courses taken within the academic year. In case of a tie, preference will be given to students who have successfully completed a greater number of courses over the term under consideration. Credit hours will be multiplied by grade point averages to determine any student's awards units:

Example		A	B
Student			
Total credit hrs/3 sem	27.0	30.0	
Annual GPA	4.0	4.0	
Award units	108.0	120.0	

Student B, with higher award units, will be given preference in award selection. The cumulative GPA shall be used to break ties between identical award units.

**Co-op students: for the purposes of awards eligibility, students enrolled in a co-op term will be considered to have met the minimum full-time credit equivalency for that term. Co-op applicants will be evaluated based on their cumulative GPA.**

CARRIED.

#### **S-200511.23**

##### **New Terms and Conditions — BC Hydro Bursary**

Hemingway/Mandy

That the Terms and Conditions for the BC Hydro Bursary be approved as proposed.

Effective date: September 2006

Dr. K. Beeler pointed out that some of the text describing scholarships and bursaries was quite awkward. Dr. Jago pointed out that current policy allowed the donor to write the Calendar description. That policy was now being reconsidered with the thought that the donor would be invited to recommend text, but with the Registrar to prepare the entry itself.

CARRIED.

#### **S-200511.24**

##### **New Terms and Conditions — The Computer Science Entrance Award**

Hemingway/Matheson

That the Terms and Conditions for The Computer Science Entrance Award be approved as proposed.  
Effective date: September 2006

Dr. Jensen asked whether it was permissible for an Academic Program to use University funds to attract students to that Program. Dr. Brunt said that, in fact, this allocation was designated under the "Double the Opportunity" (DTO) program. Dr. Jago added that under the terms of DTO, only students entering Computer Science, Computer Engineering or Electrical Engineering could avail themselves of these funds.

CARRIED.

**S-200511.25**

**New Terms and Conditions — Jerry Deere Memorial Forestry Scholarship**

Hemingway/Matheson

That the Terms and Conditions for the Jerry Deere Memorial Forestry Scholarship be approved as proposed.

Effective date: September 2006

CARRIED.

**S-200511.26**

**New Terms and Conditions — Jerry Deere Memorial Business Scholarship**

Hemingway/Matheson

That the Terms and Conditions for the Jerry Deere Memorial Business Scholarship be approved as proposed.

Effective date: September 2006

CARRIED.

**S-200511.27**

**New Terms and Conditions — Western Chartered Financial Athletic Scholarships**

Hemingway/Matheson

That the Terms and Conditions for the Western Chartered Financial Athletic Scholarships be approved as proposed.

Effective date: January 2006

CARRIED

**S-200511.28**

**New Terms and Conditions — Prince George Filipino Canadian Scholarship**

Hemingway/Matheson

That the Terms and Conditions for the Prince George Filipino Canadian Scholarship be approved as proposed.

Effective date: September 2005

CARRIED.

**S-200511.29**

**New Terms and Conditions — UNBC Men's Basketball Alumni Bursary**

Hemingway/Matheson

That the Terms and Conditions for the UNBC Men's Basketball Alumni Bursary be approved as proposed.

Effective date: September 2005

CARRIED.

**S-200511.30**

**Change to Award Name and Donor Name — Bank of Montreal Aboriginal Scholarships**

Hemingway/Procter

That the name of the award for the Bank of Montreal Aboriginal Scholarships be changed to the BMO Bank of Montreal Aboriginal Scholarships and the donor name be changed from the Bank of Montreal to BMO Bank of Montreal.

Effective date: September 2005

CARRIED.

**S-200511.31**

**Change to Donor Name and Effective Date — Gertrude Bryant and Family Endowed Bursary**

Hemingway/Procter

That the donor name for the Gertrude Bryant and Family Endowed Bursary be changed



2.3 Acknowledgement of Nominations

2.3.1. The ~~Chair of the Committee~~ University Secretary shall acknowledge, in writing, the receipt of each nomination.

2.4 Evaluation and Recommendation Procedures

2.7.1 The nominees for Honorary Degrees for a special Convocation may be selected from the pool and/or other nominees presented by the Committee and ratified in accordance with these policies and procedures.

2.8 Confidentiality

2.8.1 Strict confidentiality will be maintained at all times.

CARRIED.

## 7.6 Senate Committee on Nominations

### **S-200511.34**

#### **Membership Changes to Senate Committees**

On behalf of the Senate Committee on Nominations, the Secretary advanced the following recommendations of candidates to serve on Senate Committees. There being no further nominations the memberships were approved as proposed.

#### **Senate Committee on First Nations and Aboriginal Peoples**

Faculty Member (CASHS) (to fill balance of term to January 31, 2007)

Margo Greenwood

#### **Senate Committee on the University Budget**

(Graduate) Student Senator (one position available, until June 30, 2006)

Mahrusa Sherstobitoff

#### **To Senate for Information:**

#### **Senate Positions Filled**

Graduate Student (one position available, until June 30, 2006)

Mahrusa Sherstobitoff

Undergraduate Students (five positions available, until June 30, 2006)

Brianne Burkinshaw  
Holly Heath  
Eva Prkachin  
Lindsay Sahaydak  
Mark Stephens

## 7.7 Steering Committee of Senate

No report.

## 8.0 Other Business

None.

## 8.1 Report of the Administrative Registrar

No report.

**9.0 Information**

**9.1** Date of Special Senate meeting to deal with the University Budget — March 29, 2006

Dr. Jago advised Senators that the Special meeting of Senate to consider the report of the Senate Committee on the University Budget would be held on March 29.

**10.0 S-200511.35**

**Adjournment**

Small/Mandy

That the Senate meeting be adjourned.

CARRIED.